



# Privacy Policy for Three Surnames Genealogy

## Definitions

Effective Date: Nov 2024

Welcome to Three Surnames Genealogy. Protecting your personal data is of utmost importance to us. This privacy policy explains how we collect, use, and safeguard your information in compliance with the European Union's General Data Protection Regulation (GDPR).

## Who We Are

Three Surnames Genealogy is operated by Emma Devroey, specializing in genealogical research and family history services. For any questions or concerns regarding this policy, you may contact us at [info@threesurnames.eu](mailto:info@threesurnames.eu)

## What Personal Data We Collect

We may collect the following types of personal data:

- Contact Information: Name, email address, phone number, and mailing address.
- Genealogical Information: Family names, birth/death dates, relationships, and historical records.
- Account Details: Username and password for registered users.
- Payment Information: For service fees (processed securely by third-party providers).
- Website Usage Data: IP address, browser type, and cookies to improve user experience.

## How We Collect Your Data

We collect data through:

- Forms submitted on our website.
- Information you share for research purposes.
- Cookies and analytics tools for website performance and security.
- Communication via email, phone, or social media.

## Why We Collect Your Data

We process your personal data for the following reasons:

1. Genealogical Research: To provide personalized research services and create family trees.
2. Communication: To respond to inquiries, provide updates, and share research results.
3. Service Improvement: To analyse website usage and improve our offerings.
4. Legal Compliance: To fulfil tax and legal obligations.
5. Marketing: To inform you about relevant services and promotions (with your consent).

## Legal Basis for Processing Data

We process your personal data based on:

- Consent: When you voluntarily provide information.
- Contractual Necessity: To fulfil agreements related to genealogical research.
- Legal Obligations: Compliance with EU or local laws.
- Legitimate Interests: Improving services and ensuring website security.

## How Long We Retain Your Data

We retain your data for as long as necessary to:

- Provide our services.
- Comply with legal obligations.
- Resolve disputes and enforce agreements.

Genealogical data may be archived indefinitely for historical research, unless you request its removal.

## Sharing Your Data

We will never sell or rent your personal data. We may share data with:

- Trusted third-party providers for payment processing or secure data storage.
- Public archives, only with your explicit consent.
- Legal authorities, if required by law.

All third-party partners comply with GDPR regulations.

## Your Rights Under GDPR

You have the right to:

1. Access your personal data.
2. Rectify inaccurate or incomplete data.
3. Delete your data ("Right to be Forgotten").
4. Restrict or object to data processing.
5. Data Portability: Request your data in a structured, commonly used format.
6. Withdraw Consent at any time.
7. Lodge a Complaint with your local Data Protection Authority.

To exercise your rights, contact us at [info@threesurnames.eu](mailto:info@threesurnames.eu).

## Data Security

We use advanced security measures, including encryption and firewalls, to protect your data. While we take every precaution, no system is 100% secure, and you use our website at your own risk.

## Cookies

Our website uses cookies to enhance your experience. You can manage your cookie preferences through your browser settings. For detailed information, refer to our Cookie Policy.

## International Data Transfers

If data is transferred outside the EU, we ensure it is protected under approved frameworks, such as Standard Contractual Clauses (SCCs).

## **Updates to This Policy**

We may update this policy to reflect changes in our practices or legal requirements. The latest version will always be available on this page.

For questions or further information, contact us at [info@threesurnames.eu](mailto:info@threesurnames.eu)

Thank you for trusting Three Surnames Genealogy with your family history.